



SFINX

UPPSALA, 18/05/2026

Statutes of SFINX

Founded on 15 November 1993

Revised:

17 December 2012

12 November 2013

7 May 2014

11 November 2014

6 May 2015

25 November 2015

16 May 2016

24 November 2016

8 May 2017

29 November 2017

17 May 2018

28 November 2018

13 May 2019

28 November 2019

14 May 2020

24 November 2020

11 May 2021

06 December 2021

24 November 2022

4 May 2023

11 November 2023

7 May 2024

26 November 2024

12 May 2025

24 November 2025

18 May 2026

Chapter 1 - General Statutes

§ 1 The X-section SFINX, referred to as "the association" on these statutes, represents the Uppsala Union of Engineering and Science Students' (UTN) section for those studying the Master's programme in molecular biotechnology engineering (X) and the master's programme in bioinformatics, in Uppsala University. The seat of the association shall be in Uppsala.



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§ 2 The formal name of the association is SFINX, and it is registered under organisation number 817603-6591.

§ 3 The association is included in Bioteknikstudenterna (BTS).

§ 4 The association's purpose is to further the interests of its members in regards to education, recreational activities and cohesion between the older and younger students.

§ 5 The association shall have no party political or religious affiliations.

§ 6 The association's highest decision-making body is its General Assembly.

§ 7 The association's highest executive body is its board.

§ 8 The association's year of operation and its financial year shall be between the dates 1 January - 31 December.

§ 9 The chairman and vice-chairman are each the signatories for the association.

Chapter 2 - Membership

§ 1 Membership in association can be assigned to those who are actively studying one of the programs represented by the association (see cha. 1 § 1). This membership shall be renewed yearly by a written notice to the board.

§ 2 A member who no longer desires membership has the right to relinquish their membership. The written request must be handed to a member of the SFINX board.

§ 3 Each member shall be obliged to pay the fees determined for each semester. Such fees shall be established by resolution of the General Assembly.

§ 4 The big gathering has the right to expel members whose actions are evidently against the interests of the association, or those whose actions evidently undermine the association's reputation. A two third majority vote among the members entitled to vote present at the big gathering is required for expulsion.



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§ 5 The big gathering has the power to appoint honorary association members. Those eligible must have shown a great and benign interest toward the association, or whose efforts have furthered academic research in subjects relevant to the association's members.

§ 6 Members who engage in misconduct may be suspended from the association's activities, excluding events related to academic representation.

Such a decision must be made by the Board with a two-thirds majority. The affected student shall receive a written justification for the suspension, based on the SFINX Policy on Suspension of Members due to Misconduct, and shall be given the opportunity to present their case when the matter is under discussion.

Chapter 3 - General Assembly

§ 1 All members present at the General Assembly have the right to speak and vote. Elected representatives and adjunct members who are not members of the association have the right to speak only.

§ 2 The General Assembly has a quorum if:

- A notice has been sent to all members at least three weeks in advance
- Documents have been made available to members at least two days in advance
- At least 20 members are present

§ 3 Ordinary General Assemblies shall be held during study periods 2 and 4 each year, at a time and place determined by the Board, but no later than the 10th of December during the autumn term and the 24th of May during the spring term.

§ 4 The Board has the right to submit proposals (right of initiative). This also applies to elected representatives regarding their position descriptions and area of responsibility. Proposals must be submitted in writing to the Board at least three days prior to the General Assembly.

§ 5 All members have the right to submit motions. Motions must be submitted in writing to the Board no later than one week before the meeting. Responses from the Board must be provided at least two days in advance.

§ 6 Decisions are made by acclamation or, upon request, by secret ballot. In the case of elections, see Chapter 3.1, Elections §5. Amendments to the bylaws take effect immediately unless otherwise stated.



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§ 7 A secret ballot must be conducted in such a way that no one, including the chair or vote counters, can identify how any individual has voted. A secret ballot is only valid if all eligible voters participate.

§ 8 The autumn General Assembly shall address the following:

- Budget for the upcoming fiscal year

- Election of the following board members:

Chairman, Vice Chairman and Financially Responsible, Head of Student Welfare, Head of Sports, Sponsor and Alumni Contact, Club Master, Information Manager

- Election of the following elected representatives:

Nomination Committee, representatives to UTN's Union Council, Internal Auditors, KoMX Coordinator, BTS Contact, and BTS Board Member

- Decision of the membership fee for the following year

§ 9 The spring General Assembly shall address the following:

- Activity, financial, and audit reports for the previous fiscal year

- Decision on discharge from liability for the Board for the past year

- Election of the following board members:

Business Responsible, Head of Academic Affairs, Head of Sports, Secretary and Head of PR, Club Master, and Head of Master and International Affairs

- Election of the following elected representatives:

Representatives to UTN's Union Council and two KoMX Coordinators

- The President shall present an overview of the Board's plans for the upcoming semester

§ 10 The chairperson of the General Assembly should preferably not be a member of the association.

§ 11 If the Board, the auditors, or at least ten members so request, an Extraordinary General Assembly shall be held within three weeks after the request has been submitted to the Board. Notice and proposals for the meeting shall be sent out at least ten days in advance. Motions must be submitted in writing to the Board no later than five days before the meeting. Motions and responses must be published at least two days before the meeting.

§ 12 At an Extraordinary General Assembly, the association's Chairman and Secretary shall serve as chair and secretary of the meeting, respectively.

§ 13 The following voting thresholds apply to decisions:

- For amendments to the bylaws: two-thirds majority of those voting non-blank

- For the election of honorary members: two-thirds majority of those voting non-blank



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- For all other decisions: simple majority. A simple majority means a majority of those casting a non-blank vote. In case of a tie, a second vote shall be held, and if still tied, the decision shall be made by drawing lots.

§ 14 Minutes shall be kept during the General Assembly and reviewed by the chair, the secretary, and two appointed reviewers who shall also serve as vote counters.

Chapter 3.1 - Elections

§ 1 All members of the association are eligible to stand for positions on the board and for elected representative roles.

§ 2 Anyone wishing to run for a position must notify the nomination committee, which is responsible for ensuring that the election process follows the bylaws. Candidates who register at least 14 days prior to the General Assembly have the right to be interviewed regarding their suitability for the position.

§ 3 No later than three days before the General Assembly, the nomination committee shall publish a list of nominated candidates along with summaries of their interviews and the committee's motivations. It is also possible to submit candidacies after this date and during the meeting itself.

§ 4 During the meeting, candidates present themselves in the absence of their competitors. After each presentation, meeting participants have the right to ask questions to the candidate and to share comments in the absence of all candidates.

§ 5 If there is more than one candidate, or if a secret ballot is requested, the vote shall be conducted by secret ballot.

§ 6 If a position remains vacant after the General Assembly or if the elected person resigns during their term, the board has the right to appoint an interim holder until the next General Assembly. This does not apply to internal auditors; in that case, the second auditor has the right to fill the vacancy until the next General Assembly.

§ 7 A member cannot possess two positions on the board at the same time.

Chapter 4 - The Board

§ 1 The board is specifically responsible for:



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- planning, leading, and distributing the work within the association
- managing the association's assets
- preparing the General Assembly
- executing decisions made by the General Assembly
- maintaining good relations with all parts of UTN
- ensuring that the association's statutes and UTN's policies and guidelines are followed
- ensuring that the association fulfills the requirements to receive section funding from UTN
- ensuring that the association operates in accordance with UTN's working procedures for section associations

§ 2 The association's board consists of the following members, who shall operate according to their respective role descriptions as determined by the General Assembly:

- Chairperson
- Vice Chairperson and Financially Responsible
- Head of Academic Affairs
- Head of Student Welfare
- Secretary and Head of PR
- Business Responsible
- Sponsor and Alumni Contact
- Club Master (2)
- Head of Sports (2)
- Information Manager
- Head of Master and International Affairs

§ 3 The board convenes upon the call of the chairperson or when requested by at least three board members.

§ 4 Board meetings are open to board members, internal auditors, and any persons invited by the board.

§ 5 The board has quorum when at least five members, including the chairperson, are present at a properly called meeting.

§ 6 Decisions are made by simple majority. In the event of a tie, the chairperson has the casting vote.

§ 7 Board meetings shall be minuted. The minutes shall be approved by the meeting chairperson and secretary. Dissenting opinions must be recorded in the minutes.



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§ 8 The board may delegate its decision-making authority in individual matters or categories of matters to another body or individual.

§ 9 After completing their term of office, a board member has the right to purchase a second-degree medal of merit in accordance with SFINX's policy on merit medals. However, members of the presidium should not wear their earned medals before discharge of liability has been granted.

§ 10 The board may issue a written warning to a board member with a two-thirds majority if they find reasonable grounds that the member is neglecting their duties.

§ 11 The board may dismiss a board member with a two-thirds majority if a written warning regarding neglect of duties has been issued on reasonable grounds, and the board member has not shown significant improvement within 30 days.

Chapter 5 - Elected Positions of Trust

Chapter 5.1 - Representation in UTN's Union Council (FUM)

§ 1 The association shall be represented in UTN's Union Council (FUM) with the number of members and deputies determined by FUM.

§ 2 The association shall elect FUM representatives during the General Assembly, who shall work according to the role description established by the General Assembly.

§ 3 The term of office for a FUM representative is one year.

§ 4 At each General Assembly, representatives are elected to FUM who serve as deputies during the first half of the year and automatically become regular members during the second half.

§ 5 The position of convening FUM representative is elected internally among the regular members.

Chapter 5.2 - Internal Auditor

§ 1 The association shall elect internal auditors during the General Assembly in the autumn term, who shall work according to the role description established by the General Assembly.

Chapter 5.3 - Nomination Committee



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§ 1 The association shall elect a nomination committee during the autumn term General Assembly, which shall work according to the role description established by the General Assembly.

Chapter 5.4 - Other Positions

§ 1 The association shall, during each respective General Assembly, appoint the following additional elected positions of trust, which shall work according to the governing documents and role descriptions established by the board and relevant UTN policies:

- BTS Contact
- BTS Member
- Nomination Committee (1 Chair + 2 Members)
- KoMX Coordinator

Chapter 5.5 - Merit Medals

§ 1 After completing their term of office, a member has the right to purchase a first-degree medal according to the *SFINX policy for merit medals*.

Chapter 6 - Academic Monitoring

§ 1 The association shall conduct academic monitoring for students in the Molecular Biotechnology Engineering programme (X programme) and the Master's programme in Bioinformatics.

§ 2 Academic monitoring is primarily carried out through study councils. Study councils shall be held at least twice per term and be documented. The documentation shall include the number of attendees and a summary of the points and discussions raised at the council.

§ 3 Study councils are organized by the Head of Academic Affairs and the Head of Student Welfare. The Head of Academic Affairs is the convenor of the study councils.

§ 4 The Head of Academic Affairs and the Head of Student Welfare shall strive to ensure that all year groups are represented during the study councils.

§ 5 The Head of Academic Affairs and the Head of Student Welfare shall nominate and elect student representatives to university bodies where the association has been delegated by UTN to appoint representatives for the Molecular Biotechnology Engineering programme (X). The Head of Master and International Affairs shall nominate and elect student representatives to university bodies where the association has been delegated by UTN to appoint representatives for the Master programme in Bioinformatics.



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§ 6 The Head of Academic Affairs and the Head of Student Welfare shall arrange at least one event per semester for academic monitoring outside of the study councils.

Chapter 7 - Audit and Financial Statement

§ 1 The auditors have the right to continuously access the association's accounts, minutes from general assemblies and board meetings, as well as other relevant documents.

§ 2 It is the responsibility of the auditors to review the association's financial assets, accounts, and other essential resources for the financial and operational year during which they were elected.

§ 3 The audit report shall be submitted to the board no later than one week before the ordinary general meeting.

Chapter 8 - Dissolution of the Association

§ 1 To dissolve the association, a decision must be made by the general assembly with a two-thirds majority of the votes cast at two consecutive general assemblies. The association's funds shall be held in reserve for five years in case the association is re-established. After this period, the money shall be donated to the Swedish Child Diabetes Foundation (Barndiabetesfonden).